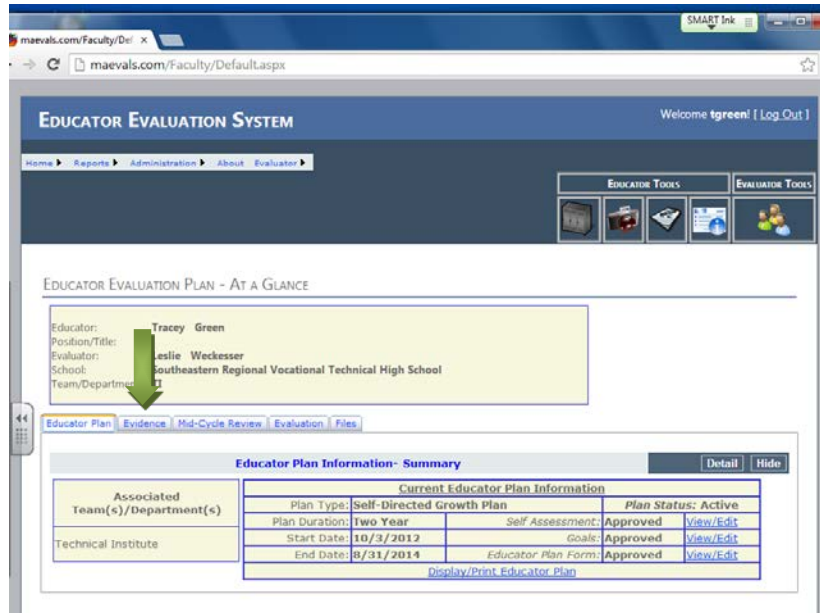
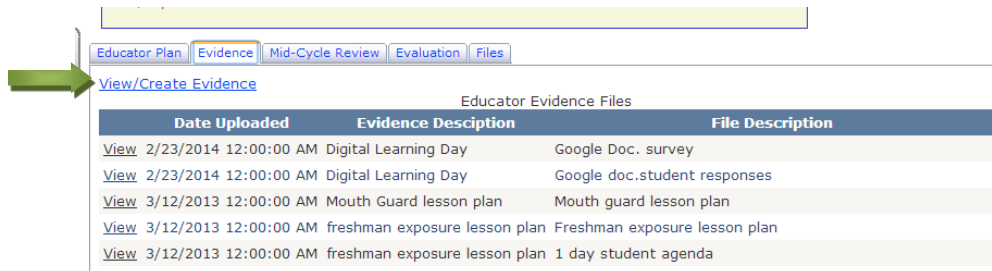


## ADDING EVIDENCE - Nine easy steps

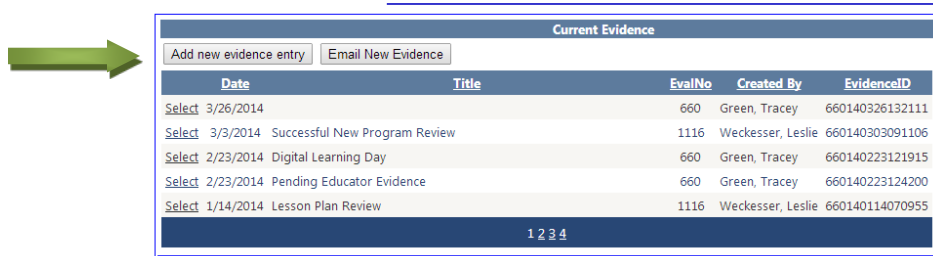
1. Log in to [maevals.com](http://maevals.com)
2. Locate EVIDENCE tab



3. Locate [View/Create Evidence](#) click to open



4. Click on [Add new evidence entry](#)



5. The next screen should look like this. Give your evidence a title (1). Write a short accurate description of evidence in the detailed description area (2). Edit if needed (3).

**Current Evidence**

Email New Evidence

Evidence Associated Information **Overview** Standards Files Goals Email Return

Edit Return

Title: \_\_\_\_\_ Date: 3/26/2014

Detailed Description

Evaluator Feedback:

6. If you would like to link the evidence to your goals click “Goals”. Choose “**Goal to Link to Evidence**” not GOALS in yellow. Your goals should pop up. Click the goal you want your evidence to attach to, then the Add button. *(you do not need to link your evidence)*

**Current Evidence**

Email New Evidence

Choose Goal to Link to Evidence

Align lesson plans in Infection Control with DA frameworks.

Attention getting signals

Construction of an individual mouth guard.

Chapter 74 Approval

Create lessons for freshman exploratory/exposure and enroll a freshman class

Choose Goal to Link to Evidence

Add

**Overview** Standards Files **Goals** Email Return

7. If it is not the goal you wanted, click delete

**Current Evidence**

Email New Evidence

Evidence Associated Information **Overview** Standards Files **Goals** Email Return

Add Link to Goals

Associated Goals

GoalDescription	GoalNarrative	PAAction	PASupports
Create lessons for freshman exploratory/exposure and enroll a freshman class	During this academic year, I will research and create lessons that include differentiated instruction and performance based evaluations to educate the freshman students.I will also begin the sophomore curriculum.	I will create lesson plans for each of the 10 freshmen cycles.  I have observed shop and academic teacher classes to infuse some different strategies into my curriculum.  I will work with a Science teacher to set up open response questions.	Time and meetings with my supervisor.

Delete

8. If you would like to link your evidence to “Standards”, click the yellow standards tab. Choose a category from the drop down menu, then ADD.

Display/Print Educator Plan

Current Evidence

Email New Evidence

Evidence Associated Information Overview Standards Files Goals Email Return

Add Link to Standards

Standard: Curriculum, Planning and Assessment

Indicator: Curriculum and Planning

Element: Subject Matter Knowledge

Add

Associated Standards

Evidence not linked to any standards

9. Finally, if you are satisfied with your entry click “Email New Evidence”. It will go directly to your supervisor.

Current Evidence

Email New Evidence

Evidence Associated Information Overview Standards Files Goals Email Return

Add Link to Standards

Standard: Curriculum, Planning and Assessment

Indicator: Curriculum and Planning

Element: Subject Matter Knowledge

Add

Associated Standards

Evidence not linked to any standards